



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

09 June 2025

DIVISION MEMORANDUM

No. 285, s. 2025

DIVISION MONITORING OF SY 2025-2026 OPENING OF CLASSES

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 012 s. 2025 "Multi-year Implementing Guidelines on the School Calendar and Activities", classes in all public schools nationwide shall formally open on June 16, 2025. Relative to this, Schools Division of Batangas shall conduct a monitoring of opening of classes on June 16 – 19, 2025.
2. The purpose of this monitoring activity is to evaluate readiness of schools, capture significant findings, observations, issues and concerns encountered relative to the opening of classes that would serve as basis for the provision of technical assistance and support.
3. Attached to this memorandum are the monitoring tool and the assignment of SDO personnel who will serve as division monitors. This memorandum shall serve as their Travel Order.
4. Public Schools District Supervisors shall ensure that necessary technical assistance is also extended to all private schools within their jurisdiction.
5. Traveling expenses of the division monitors shall be charged against Division MOOE funds subject to usual accounting and auditing rules and regulations.
6. For queries and clarifications, feel free to contact and send email to
sdobatangas.cid@deped.gov.ph, sdobatangas.sgod@deped.gov.ph or
sdobatangas.planning@deped.gov.ph.
7. Immediate and wide dissemination of this memorandum is desired.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent

AUD/DIVISION MONITORING OF SY 2025-2026 OPENING OF CLASSES/R2-143629/06-09-2025



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043) 722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

MONITORING TOOL ON THE OPENING OF CLASSES SY. 2025-2026

I. BASIC INFORMATION

School Name		Division	
Address		School ID	
Sector (Public/Private /SUC/LUCs)		CURRICULAR OFFERING/CLASSIFICATION (K/E/JHS/SHS)	
Government Permit or Recognition Nos. (For Private Schools Only)			
School Head		Contact Number	
Position / Designation		Email Address	

II. PROGRAM ENROLMENT INFORMATION

PROGRAM	TOTAL ENROLMENT (REGULAR)			ALS			SNED			ALIVE			IPED			OSHPP			RFS		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
KINDER																					
ELEM																					
JHS																					
SHS																					

Level	Number of Classrooms		Number of Teachers		Number of Desk/Arm Chairs	
	Actual	Needs	Actual	Needs	Actual	Needs
Kindergarten						
Elementary						
JHS (Regular)						
Senior High School						

Findings/Observations: _____



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

III. School Readiness (Including Safety and Facilities)

Indicators	Evident	Not Evident	Current Status	Remarks
<input type="checkbox"/> <u>Curriculum</u> (The school ensures that the prescribed curriculum is fully implemented, contextualized, and aligned with the learners' needs, including adjustments for learning recovery and differentiated instruction.)				
<input type="checkbox"/> <u>School Safety and Readiness</u> (The school is physically and operationally prepared to conduct classes, ensuring a clean, secure, disaster-resilient, and health-compliant environment for learners and staff.)				
<input type="checkbox"/> <u>Teachers and School Heads Capacity Building</u> (Teachers and school leaders have undergone relevant training and professional development programs to effectively deliver quality education and manage school operations).				
<input type="checkbox"/> <u>Learning Resources</u> (Appropriate and sufficient learning materials such as textbooks, digital tools, and instructional guides are available and accessible to all learners.)				
<input type="checkbox"/> <u>Filling Up of Teaching and Non-teaching Items</u> (All teaching and non-teaching positions are adequately filled in accordance with the school's staffing requirements to ensure smooth and effective operations.)				
<input type="checkbox"/> <u>Release of Funds for Teachers and Other Programs</u> (Required funds and financial support for teachers and school programs have been released and utilized based on approved allocations and guidelines.)				
<input type="checkbox"/> <u>Monitoring and Evaluation</u> (A system is in place to continuously monitor and assess the implementation of school programs, learner performance, and overall readiness to ensure timely interventions.)				



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

<input type="checkbox"/> <u>Sufficient Number of Instructional Rooms</u> (The school has enough classrooms to accommodate all enrolled learners without overcrowding, following the required class size standards.)				
<input type="checkbox"/> <u>Complete Functional Laboratories</u> (Science, ICT, and other subject-specific laboratories are fully equipped and operational to support practical and experiential learning.)				
<input type="checkbox"/> <u>Sufficient Learning Materials/Modules</u> (Adequate and quality-assured learning modules and printed materials are provided to support both in-class and distance learning.)				
<input type="checkbox"/> <u>Sufficient and Functional Ancillary Facilities (Library, Canteen, DRRM Room, Guidance Room, Clinic, etc)</u> (All essential support facilities are available, functional, and accessible, contributing to a safe, healthy, and conducive learning environment.)				
<input type="checkbox"/> <u>Learner Rights and Protection Help Desk</u> (A designated help desk is operational to address concerns related to child protection, bullying, and learner welfare, ensuring the upholding of children's rights.)				
<input type="checkbox"/> <u>First Aid and Safety Kit</u> (First aid kits and emergency supplies are complete, accessible, and regularly maintained to respond to health and safety emergencies.)				

General Findings/Observations:



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

IV. COMPLIANCE TO BASIC DEPED ACTIVITIES AND POLICIES

Conduct of the Activity	Means of Verification (MOV)*
<input type="checkbox"/> Early Registration of Learners SY 2025-2026 <i>(D.O. 3 S. 2018, D.O. 27, s. 2019, Incl. Unnumbered Memorandum for the Guidelines in the Conduct of Early Registration for SY 2025-2026)</i>	
<input type="checkbox"/> Compliance with DepEd Order 21, s. 2023 (Brigada Eskwela/Brigada Eskwela Plus) Date/s:	
<input type="checkbox"/> Launching of Oplan Balik Eskwela <input type="checkbox"/> (DM 48 s. 2023)	
<input type="checkbox"/> General Assembly/Orientation of Stakeholders (DM 48 s. 2023, Do 21 s. 2023, DM 22 s. 2023) Date/s:	
<input type="checkbox"/> Regular Classes (Public Schools)	
<input type="checkbox"/> Revised or Deviation to School Calendar SY 2025-2026 (RA 11480, DO 22 s. 2023) (Private Schools)	
<input type="checkbox"/> Late registrants accommodated in a specific place/ OBE Help Desk	
<input type="checkbox"/> Age requirement for Kindergarten (DO 15, s. 2025)	
<input type="checkbox"/> Workload of teachers (DM 29, s. 2008, DO 16, s. 2009, and RM 550 s. 2018, DO 2, s. 2024)	
<input type="checkbox"/> Zero Collection Policy (DO #31, s. 2012)	
<input type="checkbox"/> Safety measures prepared / implemented by the schools	
<input type="checkbox"/> School Canteen Food and Beverages (DO 13, s. 2017)	
<input type="checkbox"/> No Uniform Policy (DO 45, s. 2008 and DO 46, s. 2008)	
<input type="checkbox"/> Encoding of Learners in the Learner Information System for SY 2024-2025 <i>(DO 3, s. 2018, DO 27, s. 2019 Incl. Unnumbered Memorandum for the Guidelines in the BEIS SY 2024-2025 Data Collection)</i>	
<input type="checkbox"/> Date Accomplished:	
<input type="checkbox"/> Submission of Basic Education Information System (BEIS) Profile for SY 2024-2025 <i>(D.O. 27, s. 2019 Incl. Unnumbered Memorandum for the Guidelines in the BEIS SY 2024-2025 Data Collection)</i>	
<input type="checkbox"/> Date Accomplished:	
<input type="checkbox"/> Submission of National School Building Inventory (NSBI) for SY 2024-2025	



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Conduct of the Activity	Means of Verification (MOV)*
(Incl. Unnumbered Memorandum for the Guidelines in the Conduct of NSBI for SY 2024-2025) <input type="checkbox"/> Date Accomplished:	
<input type="checkbox"/> UPDATING OF END OF SCHOOL YEAR 2024-2025 IN THE LIS (D.O. 27, s. 2019, Incl. Unnumbered Memorandum for the Guidelines in the LIS EOSY 2024-2025 Updating) <input type="checkbox"/> Date Accomplished:	

*Please enumerate MOV's per activity : (a) Minutes of the Meeting b) Attendance Report, d) Pictures, e) Links f) etc.

V. OTHER ISSUES AND CONCERNS ENCOUNTERED BY THE STAKEHOLDERS DURING THE OPENING OF CLASSES

Stakeholders	Issues/Concerns	Interventions/ Solutions Made	Technical Assistance Needed from SDO/RO
1. Learners			
2. Parents			
3. Teachers			
4. School Head			
5. Other Stakeholders: _____			

General Findings/Observations:

BEST or Commendable Practices Noted:



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Monitoring Official:

(signature over printed name and designation)

Date

Conforme :

School Head :

(signature over printed name and designation)



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

***DIVISION MONITORING PERSONNEL
SY 2025-2026 OPENING OF CLASSES
June 16-19, 2025***

SUB-OFFICE	DIVISION MONITORS	
ANY SUB-OFFICE	Gregorio T. Mueco	
ANY SUB-OFFICE	Rhina O. Ilagan	
Balayan East	Macaria Carina C.	Evelyn C. De Sagun
Balayan West	Carandang	
Calaca	Miguel B. Ularte	Karen E. Enriquez
Agoncillo		
Calatagan	Elizalde Piol	Ernani A. Catapat
Lian		
Lemery	Jimmy J. Morillo	Lou C. Panaligan
Lobo		
Bauan West	Alexander De Castro	Irene Grace Q. Gonzales
San Nicolas		
Nasugbu East	Rosemarie A. Encarnacion	Aris U. Dimaano
Nasugbu West		
Bauan East	Mercy R. Villanueva	Rodrigo S. Castillo
Cuenca		
Mabini	Jovita M. Landicho	Leoncia B. Maramot
Laurel		
Tingloy	Jaysen Toraliza	Engr. John Albert L. Tiquis
San Luis	Elizabeth R. Tolentino	Cora V. Samson
Tuy		
Taal	Emerson Dalangin	Dra. Khareen Cadano
Sta. Teresita		
Balete	Jesusa Perez	Noah P. Duque
Mataasnakahoy		
Malvar	Ma. Leticia Jose Basilan	Jessa S. Guerra
Alitagtag		
San Pascual	Rosalinda A. Mendoza	Mario B. Maramot
Talisay		
Ibaan	Loreta V. Ilao	Joemar B. Perez
San Jose		
Rosario West	David Nuay	Anabel E. Magalona
San Juan East		
Rosario East	Anselma Ebero	Marian L. Arias
San Juan West		
Padre Garcia	Mark Joshua Hagosojos	James Angelo T. Ano
Taysan		